



*ko te manu e kai te miro
nona te ngahere
ko te manu e kai te matauranga
nona te au*

TRAINING

All of our Educators are expected to be in continual training. The minimum formal achievement is the Home Based Care Certificate through the Open Polytechnic. This is a seven module correspondence course. We encourage further recognised training, alongside professional development, and in house training.

In-service days are held in which parents and whanau are welcome to attend.

NEWSLETTERS

We will be publishing a newsletter for parents/whanau and Educators, 10 times a year. In it will be details of happenings and interesting information. We welcome all contributions to this.

FAMILY DAY CARE ASSOCIATION

We are members of the New Zealand Family Day Care Association and encourage all parents and Educators to join as well.

The service is also a member of the International Family Day Care Association (IFDECO), and Amanda is the New Zealand member of the Standing Committee.

ERO REVIEW

Some quotes from our recent review.

"The Service has achieved very high standards that exceed legislative requirements".

"A strong educational ethos underpins the Service".

"Children provided with appropriate and stimulating play environments".

"Educators approach their tasks with confidence, enthusiasm and commitment".

"Children in care appear relaxed and comfortable".

"Educators have appropriate resources to meet the learning and development needs of the children".

"Amanda's provides well for young children and their families."

Enclosed with this brochure is an application form. Please fill in with as many details as possible and return it to us. If faxing it, we will require the original returned to us.

If there is anything you do not understand please phone or visit us.



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owns the forrest
the bird that eats the berry of knowledge
owns the world*

Amanda's TM

HOME BASED EARLY CHILDHOOD
CARE AND EDUCATION

SERVICE PHILOSOPHY

We aim to provide the highest quality Home Based Early Childhood Education by providing: professional staff working alongside professional home based educators and offering quality training, professional support and quality resources.

THE SERVICE

Thank you for your enquiry about Amanda's Home Based Early Childhood Early Care and Education service. We believe our service is unique. Our trained professional educators offer a recognised educational environment for small groups of children with a maximum of four and never more than two children under two years of age (*however special arrangements for multiple births or siblings can be arranged*). Our adult/child ratio promotes full participation in a real environment which captivates the moment of learning.

We are a chartered Early Childhood Service with the Ministry of Education and we work within the guidelines of the Home Based Care Order 1993 and the 1998 amendments.

If you would like to see a copy of The Charter, The Home Based Care Order, ERO reports, The Desirable Objectives and Practices or the service policies, we are only too happy to make them available. On joining our service you will receive a parent pack containing relevant information.

ADDRESS

107 Wellington Street, Freemans Bay, Auckland.

STAFF

The staff of the Amanda's are:

Manager	Amanda
Field Officers	Theresa Bronwyn C. Sarah Bronwyn S.

The office hours are: 9:00 am to 5.00 pm

Important phone numbers are:

Office	(09) 360 7514
Fax	(09) 360 1526
Email	amanda@amandas.org.nz
Amanda's Mobile	(021) 822 482
Theresa's Mobile	(021) 400 290
Bronwyn C's Mobile	(021) 822 485
Sarah's Mobile	(021) 822 481
Bronwyn S's Mobile	(021) 822 483

WHO CAN USE OUR SERVICE

We are open to enrolments from everyone. We accept babies from six weeks old in a settled routine .

HOURS OF CARE

Care can be arranged for any length of time from upwards of 12 hours or 3 half days a week. It can be arranged for any time during the day and may also be possible into the evening. We are able to arrange care for shift working parents, or those who are on call. We work in whole hours.

FEES

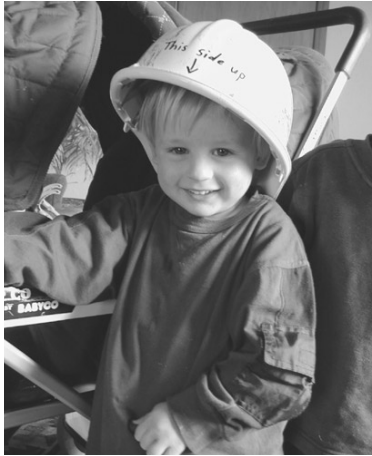
Our fees are \$5.25 per hour. A discount of 25 cents an hour is given for prompt payment. There is a second child discount. Payment is due fortnightly in advance and can be made by automatic payment or telephone banking.

We are happy to discuss any difficulty you may experience with the fees.

A holding fee is also charged for notified absences. This is usually \$2.50 per hour.

INCOME SUPPORT SUBSIDY.

Your family may be eligible for an WINZ Childcare Subsidy. This will be discussed during your initial interview.



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WHAT IS AN EDUCATOR

Educators are trained professionals who have chosen to look after your child in their home. They have gone through a rigorous selection process which includes a police check for all adults living in their home, alongside community references and a careful safety check of the house and gardens. A yearly re-accreditation programme is part of our service. Educators and Educational Team Leaders are continually updating their skills and knowledge.

CHOOSING AN EDUCATOR

Where possible we will offer a choice of Educators.

We can accompany you to visit an Educator, or if you prefer you can go on your own. You may wish to take a partner or a support person with you to help you make a choice. However we do ask that you take your child with you. Choosing an Educator can be stressful and we suggest that you take plenty of time to talk to her, see how she and your child interact, and discuss both your aims for your child. Working out the questions before-hand and jotting down quick notes can be useful, and we welcome revisits to make certain that this is the right place for your child.

The Field Officer and Management will always have time to talk to you about any concerns you have, and if necessary we can arrange this out of office hours.

EQUIPMENT

We will be providing all the equipment that your Educator needs. This ranges from cots, car seats and buggies through to play equipment. We also make sure she has available enough paint, glue, glitter etc to be able to offer your child a complete range of educational activities.

TE WHARIKI - THE NATIONAL CURRICULUM

Each child's educational learning experience is based on Te Whariki - the National Curriculum. The Field Officer and Educator will plan your child's "Next Steps" and we welcome input from Parents/Whanau.

As part of our formal observations field officers use digital cameras to record childrens progress. Extra copies are available on request, also colour versions by e-mail.

Every child has a scrapbook recording their time at the Educators and this will go with them when they leave the service.

FOOD

We ask Parents/Whanau to provide the food their child will need whilst in care.